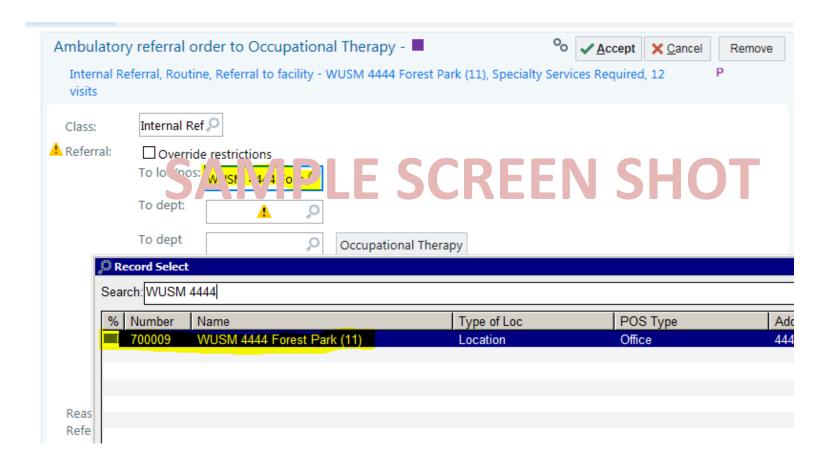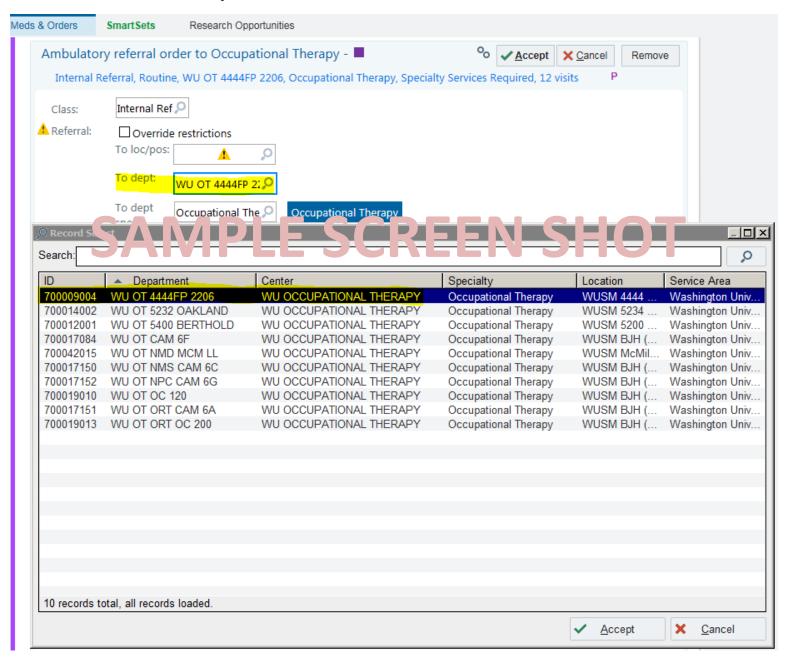# HIP TIP

WUSM OT Referrals in Epic

If your patient chooses to be referred to Occupational Therapy at Washington University when placing a referral to WUSM Occupational Therapy the ordering class should be **Internal Referral**

1. In the **TO LOC/POS field type WUSM OT 4444**

2. In the **TO DEPT field** input **WU OT 4444FP.**

Additional Information

WUSM OT 4444FP 2206 will handle all other scheduling for Occupational Therapy locations at Washington University and will work directly with the patient to schedule them at any of their Washington University locations.

Note: If the department is not completed the referral will not go to the departments work queue and this will impact patient care.

Process Instructions

PROCESS INSTRUCTIONS outlines additional information that may be required before an appointment can be scheduled for the patient.

Process
Inst.:
```
Your department may be required to complete additional information or a
questionnaire for this referral before an appointment can be scheduled.
Please contact the department you are referring to for further details.

Patient will need to contact external department directly for scheduling.

FOR ALL OUTGOING ORDERING CLASS REFERRAL'S THE ORDER WILL NEED TO BE
PRINTED GIVEN TO PATIENT AND FAXED TO DEPARTMENT YOUR ARE REFERRING TOO.
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Epic1